Dt: \_\_\_\_\_\_\_\_\_

To

The Deputy/Asst. Commissioner of Customs

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Sir,

**Sub : Registration of AD , IFSC Code and Bank Account Registration**

We have our registered office at **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Our IEC Code Number is **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

We hereby request you to register our AD & IFS Code so as we could export our consignment from Customs

Also we authorized\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to handle the AD & IFS code registration of our company on our behalf.

Thanking you

Yours truly,

(Name & designation of Signatory)